

BOARD MEETING MINUTES



Name of School: St. Johns Classical Academy, Inc.
Board Meeting Date: February 26, 2026
Board Meeting Location: St. Johns Classical Academy
Fleming Island Campus, Cafeteria
114 Canova Road, Fleming Island, FL 32003

	NAME	TITLE	Present (in Person)	Present (virtual)	Absent
BOARD MEMBERS					
1	Keith Smith	Chairman			♦
2	Geraldine Hartin	Vice-Chairman / Secretary	♦		
3	Mandy Hidalgo	Treasurer	♦		
4	Carlyle Martin	Director	♦		
5	Lori Horne	Director	♦		
SJCA REPRESENTATIVES					
1	Anthony Bradley	Headmaster, Orange Park Campus	♦		
2	Carole McCullough	Head of School, Fleming Island Campus	♦		
3	Melissa Taylor	Parent Liaison, Fleming Island Campus	♦		
4	Alicia Theisen	Parent Liaison, Orange Park Campus			♦

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

I. CALL TO ORDER:

- A. **Call to Order:** Pursuant to public notice, the meeting commenced at 6:12pm with a Call to Order by Vice-Chairman Geraldine Hartin. A quorum was established.
- B. **Attendance:** Geraldine Hartin
- C. **Pledge of Allegiance:** Carlyle Martin
- D. **Invocation / Prayer:** Anthony Bradley
- E. **Reading of the Mission Statement:** Carole McCullough

II. PUBLIC COMMENTS: Kelli Freeman, Melissa Taylor, Lisa Minic, Julie Morro and Nicole Rehman

III. ADOPTION OF THE AGENDA: The motion to approve the adoption of the agenda for February 26, 2026 was made by Mandy Hidalgo; Seconded by Lori Horne. The motion passed 4-0.

IV. APPROVAL OF THE MINUTES: The motion to approve board meeting minutes A, as listed below, as amended/accepted to remove the first paragraph listed under NEW BUSINESS (which was in error), was made by Mandy Hidalgo; seconded by Carlyle Martin. The motion passed 4-0. The motion to approve the board meeting minutes

B and C, as listed below, was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 4-0.

- A. 2026.01.15 Monthly Governing Board Meeting Minutes
- B. 2026.01.16 Board Workshop Meeting Minutes
- C. 2026.02.12 Board Workshop Meeting Minutes

V. **CONSENT AGENDA:** The motion to approve Consent Agenda items A, B and C, as listed below, was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 4-0.

- A. 2025-2026 Employee Handbook – Overtime Pay Policy
- B. 2025-2026 Out of Field Teachers
- C. Safety Program Policy

VI. **PERSONNEL CONSENT AGENDA:**

- A. Personnel Consent Agenda (December 2025 – January 2026)

VII. **ANCORA REPORTS** (FYI only - No Action Required):

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report (December 2025)
 - 2. Fleming Island Campus Financial Report (January 2026)
 - 3. Fleming Island Campus Credit Card Statements (January 2026)
 - 4. Orange Park Campus Financial Report (December 2025)
 - 5. Orange Park Campus Financial Report (January 2026)
 - 6. Orange Park Campus Credit Card Statements (January 2025)
- B. Strategic Oversight Calendar
- C. Ancora Updates

VIII. **HEAD OF SCHOOLS REPORTS** (FYI only - No Action Required):

- A. Fleming Island Campus: Mrs. Carole McCullough
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment / Withdrawal Reports
- B. Orange Park Campus: Mr. Anthony Bradley
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment / Withdrawal Reports

IX. **UNFINISHED BUSINESS:** The motion to approve Unfinished Business item A, as listed below, for Jeff's Site Work, LLC in the amount of \$19,000 (Asphalt - \$2,500; Drainage Improvements - \$16,500) was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 4-0.

- A. Drainage Project (Orange Park Campus)

X. NEW BUSINESS:

- A. Playground Relocation (Orange Park Campus) – The motion to approve the proposal from Southern Recreation for \$53,500 (bond funding) to relocate the playground to make space for new portables was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 4-0.
- B. Additional Parking (Fleming Island Campus) – Discussion only, no action required at this time.
- C. Mid-Year Budget Proposal FY 25-26 (Fleming Island Campus) – The motion to approve the mid-year budget proposal was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 4-0.
- D. Mid-Year Budget Proposal FY 25-26 (Orange Park Campus) – The motion to approve the mid-year budget proposal was made by Mandy Hidalgo; seconded by Lori Horne. The motion passed 4-0.
- E. New Portables (Orange Park Campus) – This item was tabled for future discussion.

XI. BOARD MEMBER COMMENTS: None

XII. UPCOMING MEETINGS:

Monthly Governing Board Meeting
March 26, 2026, 6:00 p.m. – 8:00 p.m.
Location: SJCA Orange Park Campus, Gymnasium
1324 Kingsley Ave, Orange Park, FL 32073

XIII. ADJOURNMENT: Vice-Chairman Geraldine Hartin called for a motion to adjourn the meeting, which was made by Mandy Hidalgo; seconded by Carlyle Martin. The motion passed 4-0; the meeting adjourned at 7:49 PM.



Geraldine Hartin, Board Secretary

March 26, 2026

Date