



Board Meeting Minutes

Name of Foundation: St. Johns Classical Academy, Inc.
Board Meeting Date: October 24, 2024
Board Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: October 24, 2024
Start: 6:08 PM
End: 7:47 PM

Next Meeting: December 12, 2024
Next Time: 6:00 PM
Next Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

Prepared by: Michelle Rencarge

Attended by: Geraldine Hartin, Mandy Hidalgo, Carlyle Martin, and Keith Smith

Absent: Jim Horne

SJCA Representative: Carole McCullough, Head of School Fleming Island Campus
Anthony (Tony) Bradley, Headmaster Orange Park Campus

Parent Liaisons
: Kendra Chaney, Fleming Island Campus; and
Alisha Theisen, Orange Park Campus

- I. CALL TO ORDER, ROLL CALL
 - A. Call to Order. Pursuant to public notice, the meeting commenced at 6:08 PM with a Call to Order by Chairman Keith Smith. Quorum was established.
 - B. Attendance
 - C. Pledge of Allegiance
 - D. Invocation / Prayer
 - E. Reading of the Mission Statement
- II. TIME CERTAIN ITEMS / PRESENTATIONS - NONE
- III. PUBLIC COMMENTS – Parent Mr. Choi, Faculty Member Ms. Morro
- IV. APPROVAL OF THE MINUTES – The motion to approve the board meeting minutes of September 19, 2024 and September 26, 2024, was made by Mandy Hidalgo; and seconded by Carlyle Martin. The motion passed 4-0.
 - A. 2024-09-19 Special Board Meeting Minutes
 - B. 2024-09-26 Monthly Governing Board Meeting Minutes
- V. CONSENT AGENDA: The motion to approve the Consent Agenda as listed below was made by Carlyle Martin; and seconded by Geraldine Hartin. The motion passed 4-0.
 - A. Annual evaluation system notification letter to Clay County School District for the 2024/2025 School Year utilizing, *Corwin Learning*, the approved

Charter School Evaluation Systems for Classroom Teachers and other Instructional Personnel, and the School-Based Administration Evaluation System created in partnership with the Florida Consortium of Public Charter Schools.

- B. Amended Reimbursement Resolution amending the resolution dated July 25, 2024, which established its intent to provide for the reimbursement of certain capital expenditures with proceeds of a future tax-exempt financing; providing certain other matters in connection therewith; and providing an effective date.

VI. ANCORA REPORTS

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report
 - 2. Orange Park Campus Financial Report
- B. Strategic Oversight Calendar
- C. Ancora Updates

VII. HEAD OF SCHOOLS REPORTS

- A. Fleming Island Campus; Mrs. Carole McCullough
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment Report
- B. Orange Park Campus; Mr. Anthony Bradley
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment Report

VIII. UNFINISHED BUSINESS (Chairman)

- A. Orange Park Campus – Removal of Church Building.
 - 1. After discussion, the motion to approve up to \$100,000 in the existing bond to include the demolition and removal of the old church building, new fencing prior to demolition, new sodding, permits, planning, etc., was made by Carlye Martin; and seconded by Geraldine Hartin. The motion passed 4-0.
 - 2. The motion to approve Carlye Martin to negotiate up to \$70,000 for the demolition and removal of the old church building was made by Mandy Hidalgo; and seconded by Geraldine Hartin. The motion passed 3-0; Carlye Martin abstained.

IX. NEW BUSINESS (Chairman)

- A. Installation of new fencing prior to demolition of the old church building at the Orange Park Campus. After discussion, the motion to approve Carlye Martin to negotiate up to \$8,000 for the fence installation around the old church building prior to demolition of the building was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 3-0; Carlye Martin abstained.
- B. Revised Wellness Policy, in conjunction with the National School Lunch Program. The motion to approve as presented the Revised Wellness Policy, in conjunction with the National School Lunch Program, was made by Mandy Hidalgo; and seconded by Geraldine Hartin. The motion passed 4-0.
- C. Approval of two new faculty positions at the Fleming Island Campus starting in the 2024/2025 school year. After discussion, the motion to approve two new faculty positions; one Dean of Students (K-5) and one Math/Science Coach starting in the 2024/2025 school year was made by Carlye Martin; and seconded by Mandy Hidalgo. The motion passed 4-0.

- D. Approval for Ancora Management to conduct a Request for Proposal (RFP) for sixteen (16) portable buildings at the Orange Park Campus for the 2025/2026 school year. The motion to approve Ancora Management to conduct an RFP for sixteen (16) portable buildings at the Orange Park Campus for the 2025/2026 school year was made by Carlyle Martin; and seconded by Geraldine Hartin. The motion passed 4-0.
- E. Approval for Ancora Management to move forward with engaging a Civil Engineer to create a site plan at the Orange Park Campus. The motion to approve Ancora Management to move forward with engaging a Civil Engineer to create a site plan at the Orange Park Campus was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
- F. Posting for Head of School at the Fleming Island Campus. The motion to table the posting for a Head of School at the Fleming Island Campus was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
- G. 2024/2025 SJCA School Calendar Update. The motion to approve the revised SJCA school calendar for the 2024/2025 school year, amending the return of Winter Break from Tuesday, January 7, 2025 to Monday, January 6, 2025, to align with Clay County District Schools 2024/2025 school calendar was made by Geraldine Hartin; and seconded by Carlye Martin. The motion passed 4-0.
- H. Approval for Fleming Island Staff to conduct an RFP for potentially outsourcing custodial work and presenting findings to the Board at the next board meeting. The motion to approve Fleming Island Staff to conduct an RFP for potentially outsourcing custodial work and presenting findings to the Board at the next board meeting was made by Geraldine Hartin; and seconded by Carlyle Martin. The motion passed 4-0.
- X. BOARD MEMBER COMMENTS
 - A. November / December Board Meetings - Due to the upcoming holiday season, the motion to approve combining the November and December board meetings to one joint meeting on Thursday, December 12, 2024, was made by Geraldine Hartin; and seconded by Mandy Hidalgo. The motion passed 4-0.
- XI. UPCOMING MEETINGS
 - Monthly Governing Board Meeting
 - December 12, 2024, 6:00 p.m. – 8:00 p.m.
 - Location: 114 Canova Road, Fleming Island, FL 32003
- XII. ADJOURNMENT: The motion to adjourn the meeting was made by Geraldine Hartin; seconded by Mandy Hidalgo. The motion passed 4-0; the meeting adjourned at 7:47 PM.

Geraldine Hartin

Geraldine Hartin (Dec 19, 2024 09:28 EST)

Geraldine Hartin, Board Secretary

December 12, 2024

Date