



Meeting Minutes

Name of Foundation: St. Johns Classical Academy, Inc.
Board Meeting Date: July 25, 2024
Board Meeting Location: SJCA Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: July 25, 2024
Start: 6:18 PM
End: 7:25 PM

Next Meeting: August 22, 2024

Next Time: 6:00 PM

Next Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

Prepared by: Michelle Rencarge
Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria

Attended by: Mandy Hidalgo, Carlyle Martin, and Keith Smith

SJCA Representatives: Daniel (Matt) Johnson, Headmaster Fleming Island Campus
Anthony (Tony) Bradley, Headmaster Orange Park Campus

Absent: Geraldine Hartin and Jim Horne
Kendra Chaney, Parent Liaison, Fleming Island Campus; and
Alisha Theisen, Parent Liaison, Orange Park Campus

I. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 6:18 PM with a Call to Order by Keith Smith. Quorum was established.

II. TIME CERTAIN ITEMS/PRESENTATIONS – NONE

III. PUBLIC COMMENTS – NONE

IV. APPROVAL OF MEETING MINUTES

A. Approval of the June 27, 2024 board meeting minutes. The motion to approve the board meeting minutes of June 27, 2024, was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 3-0.

V. CONSENT AGENDA: The motion to approve Consent Agenda Items A & B, as listed below, was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 3-0.

A. Approval of additional language in the 2024/2025 Employee Handbook.
B. Approval of the Reimbursement Resolution for Bond.

VI. ANCORA REPORTS

A. Monthly Financial Reports
1. Fleming Island Campus Financial Report
2. Orange Park Campus Financial Report
B. Strategic Oversight Calendar

- C. Ancora Updates
- D. Orange Park Campus Expansion Discussion

VII. HEAD OF SCHOOLS REPORTS

- A. Fleming Island Campus; Mr. Daniel Johnson
 - 1. Enrollment Report
- B. Orange Park Campus; Mr. Anthony Bradley
 - 1. Enrollment Report

VIII. UNFINISHED BUSINESS (Chairman)

- A. Orange Park Campus – Electrical Bids for Signage. The motion to approve the bid from Essential Electric LLC in the amount of \$9,700 for electrical work on the sign to be completed at the Orange Park Campus was made by Carlyle Martin; and seconded by Mandy Hidalgo. The motion passed 3-0.
- B. May 2024 Results of School Perceptions Survey – No action required; for informational purposes only for the Board to acknowledge surveys completed.
- C. Approval of Requested Revisions to School Lunch Vendor, Charter Food Services contract for the 2024/2025 school year. The motion to approve the contract revisions with the School Lunch Vendor, Charter Food Services, including purchasing of kitchen equipment for the Fleming Island Campus not to exceed \$30,000, for the 2024/2025 school year was made by Mandy Hidalgo; and seconded by Carlyle Martin. The motion passed 3-0.

IX. NEW BUSINESS (Chairman)

- A. Instructional Personnel Evaluation System. Tabled for future discussion.
- B. 2024/2025 St. Johns Classical Academy Mental Health Plans (Fleming Island and Orange Park Campuses). The motion to approve the 2024/2025 St. Johns Classical Academy Mental Health Plans for the Fleming Island and Orange Park Campuses was made by Carlyle Martin; and seconded by Mandy Hidalgo. The motion passed 3-0.
- C. Fleming Island Campus Band Room Sound Dampening in new gymnasium. Tabled for future meeting.
- D. Fleming Island Campus Clay Behavioral Contract for the 2024/2025 school year. The motion to approve the Fleming Island Campus Clay Behavioral Contract for the 2024/2025 school year was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 3-0.

X. BOARD MEMBER COMMENTS

XI. UPCOMING MEETINGS

Monthly Governing Board Meeting
August 22, 2024, 6:00 p.m. – 8:00 p.m.
Location: 114 Canova Road, Fleming Island, FL 32003

- XII. ADJOURNMENT: The motion to adjourn the meeting was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 3-0; meeting adjourned at 7:25 PM.



Geraldine Hartin, Board Secretary

August 22, 2024
Date