



Meeting Minutes

Name of Foundation: St. Johns Classical Academy, Inc.
Board Meeting Date: September 26, 2024
Board Meeting Location: SJCA Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date: September 26, 2024
Start: 4:35 PM
End: 6:47 PM

Next Meeting: October 24, 2024

Next Time: 6:00 PM

Next Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria
114 Canova Road, Fleming Island, FL 32003

Prepared by: Michelle Rencarge
Meeting Location: St. Johns Classical Academy
Fleming Island Campus Cafeteria

Attended by: Geraldine Hartin, Mandy Hidalgo, Jim Horne, Carlyle Martin,
and Keith Smith

SJCA Representatives: Carole McCullough, Head of School Fleming Island Campus
Anthony (Tony) Bradley, Headmaster Orange Park Campus

Parent Liaisons: Kendra Chaney, Fleming Island Campus; and
Alisha Theisen, Orange Park Campus

I. CALL TO ORDER, ROLL CALL

Pursuant to public notice, the meeting commenced at 4:35 PM with a Call to Order by Keith Smith. Quorum was established.

II. TIME CERTAIN ITEMS/PRESENTATIONS – NONE

III. PUBLIC COMMENTS – Jennifer Kiep, Liberty Hancock, Angie Casteel, Cassie Crosby, Kelly Arnett, Leslie Bransford, Sally McGinn, Kendra Chaney

IV. APPROVAL OF MEETING MINUTES - The motion to approve the board meeting minutes of August 19, 2024 and August 22, 2024, was made by Mandy Hidalgo; seconded by Geraldine Hartin. The motion passed 5-0.

A. Approval of the August 22, 2024 board meeting minutes.

B. Approval of the August 19, 2024 board workshop meeting minutes.

V. CONSENT AGENDA: The motion to approve Consent Agenda Items A, B, & E, as listed below, was made by Jim Horne; seconded by Geraldine Hartin. The motion passed 5-0.

A. Revised 2024/2025 Mental Health Plan for Fleming Island Campus

B. NSLP Code of Conduct

E. Update Ameris Bank Signature Cards removing D. Johnson and adding C. McCullough.

Items C & D were pulled to discuss and vote individually.

- C. Staff Evaluation System (Revised) to correct 20% of a teacher's evaluation to match Florida State Statute 1012.34 to include 33.3% of a teacher's evaluation based on data and indicators of scholar performance. The motion to approve the correction from 20% to the state statute percentage of 33.3% of a teacher's evaluation based on data and indicators of scholar performance was made by Carlyle Martin; seconded by Mandy Hidalgo. The motion passed 5-0.
- D. HR Approval for Employee Action Policy. The motion to approve the HR Approval for Employee Action Policy, with revisions to change the wording approval to review / recommendations, as appropriate, by Geraldine Hartin, was made by Jim Horne; seconded by Carlyle Martin. The motion passed 5-0.

VI. ANCORA REPORTS

- A. Monthly Financial Reports
 - 1. Fleming Island Campus Financial Report
 - 2. Orange Park Campus Financial Report
- B. Strategic Oversight Calendar
- C. Ancora Updates

VII. HEAD OF SCHOOLS REPORTS

- A. Fleming Island Campus; Mr. Anthony Bradley
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment Report
- B. Orange Park Campus; Mr. Anthony Bradley
 - 1. Referral / Discipline Summary Report
 - 2. Enrollment Report
- C. Out of Field Teachers - Summary

VIII. UNFINISHED BUSINESS (Chairman)

- A. Orange Park Campus – Removal of Church Building – NO ACTION TAKEN; tabled for future meeting.

IX. NEW BUSINESS (Chairman)

- A. 403(b) matching contribution dollar for dollar on the first 3% of pay. The motion to approve an employer contribution dollar for dollar on the first 3% of pay, effective January 1, 2025, for eligible employees at SJCA who participate in the Principal Retirement Plan was made by Jim Horne; seconded by Geraldine Hartin. The motion passed 5-0.
- B. Teacher Continuing Education Process. NO ACTION TAKEN; tabled for future meeting.
- C. Teacher Liaison Position - NO ACTION TAKEN; tabled for future meeting after discussion to be held at staff level and brought back to the board for discussion and possible action.
- D. SJCA Branding Guide. NO ACTION TAKEN; for informational purposes only.
- E. Five-year Adjunct Teaching Certifications at Fleming Island and Orange Park Campuses. The motion to approve and designate the presented faculty as Five-year Adjunct Teachers was made by Geraldine Hartin; seconded by Jim Horne. The motion passed 5-0.
- F. 2024/2025 Salary Increase Allocation Charter Plans. The motion to approve the presented 2024/2025 Salary Increase Allocation Charter Plans was made by Jim Horne; seconded by Carlyle Martin. The motion passed 5-0.

G. ESE Assistance – Discussion. NO ACTION TAKEN; tabled for future meeting. Deferred to Fleming Island Head of School for discussion at staff level and then proposed plan brought back to the board for discussion and possible action.

X. BOARD MEMBER COMMENTS

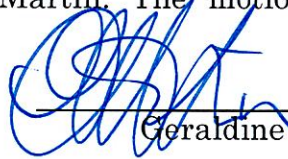
XI. UPCOMING MEETINGS

Monthly Governing Board Meeting

October 24, 2024, 6:00 p.m. – 8:00 p.m.

Location: 114 Canova Road, Fleming Island, FL 32003

XII. ADJOURNMENT: The motion to adjourn the meeting was made by Geraldine Hartin; seconded by Carlyle Martin. The motion passed 5-0; the meeting adjourned at 6:47 PM.



Geraldine Hartin, Board Secretary

October 24, 2024

Date